



## Indira Gandhi National Open University

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Sub: Request for Change of:

Programme of Study: ☐

Medium of Study: ☐

Course/Elective : ☐

Programme Code:

Please tick-mark  
the appropriate  
box

### FOR OFFICE USE ONLY

Change of Programme/Medium/Course  
permitted and entered in Register at  
Sl.No. \_\_\_\_\_

Signature with date

Enrolment No:

1. Change of Programme from  to

2. Change of Medium from:

a) ENGLISH TO HINDI ☐

b) HINDI TO ENGLISH ☐

Please tick-mark the  
appropriate box

3. Change course/elective from

Sl.No.	From	To
1		
2		
3		
4		
5		
6		

### PAYMENT DETAILS

Demand Draft No. ....

Date: .....

Amount: .....

Bank Name: .....

SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_

PHONE NO: \_\_\_\_\_

### STUDY MATERIAL ISSUE COUPON

Study Material issued for course \_\_\_\_\_ and recorded in Material issue  
Register at Sl.No. \_\_\_\_\_. Pending material to be issued are \_\_\_\_\_

**REVISED FEE FOR CHANGE OF PROGRAMME/MEDIUM/ELECTIVE ETC.****EFFECTIVE FROM JULY-2009**

<b>Sl.No.</b>	<b>Description</b>	<b>Fee</b>
<b>1. Change of Programme</b>		
	i) BDP (BA/B.Com.)/B.Sc./BTS	Rs. 400/- plus Rs. 200/- per 2/4 credit courses and Rs.400/- per 6/8 credit courses
	ii) Master's Degree	A student has to pay the full fee for the new Programme and he/she to forfeit the fee paid for the earlier Programme opted course
<b>2. Change of Medium</b>		
	i) BDP (BA/B.Com.)/B.Sc./BTS	Rs. 200/- plus Rs. 200/- per 2/4 credit courses and Rs.400/- per 6/8 credit courses
	ii) Master's Degree	Rs. 200/- plus per 2/4 credit course and Rs.800/- per 6/8 credit course
<b>3. Change of Course/Elective</b>		
	i) BDP (BA/B.Com.)/B.Sc./BTS	Rs. 200/- per 2/4 credit courses and Rs.400/- per 6/8 credit courses
	ii) Master's Degree	Rs. 400/- per 2/4 credit course and Rs.800/- per 6/8 credit course
<b>4. Issue of 'Duplicate' Student ID. Card</b>		
	i) Student ID. Card	Rs.100/-
<b>5. Migration Certificate</b>		
	i) Migration Certificate	Rs. 300/-
<b>6. Credit Transfer/Credit Exemption (Internal &amp; External)</b>		
	i) Under-graduate Programmes (including Certificate & Diploma Programme)	Rs. 100/-
	ii) Post-graduate Programmes	Rs.200/-
<b>7. Change of Name</b>		
	i) All Programmes	Rs. 200/-